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# About the funding

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|  | This opportunity is open to everyone in the United Kingdom and is funded by the [Arts and](https://www.ukri.org/councils/ahrc/) [Humanities Research Council](https://www.ukri.org/councils/ahrc/) [(AHRC)](https://www.ukri.org/councils/ahrc/). The money will be provided by the University of Southampton |
|  | A ‘Spoke’ project brings together  people who work in university  (‘**academics**’) and people outside of university to work together to explore music topics |
|  | Your **‘Spoke’** project should be about helping people through using music |

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|  | We are funding 4 ‘**Spoke**’ Projects. Our aim is to make music research more useful and accessible for everyone in the UK. Your project should focus on using music to support **social justice** |

## What we fund:

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|  | We are able to fund your project if it focuses on **at least one of these themes**: |
|  | **Health and Wellbeing** – Using music to improve people’s health and happiness |

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|  | **Civic and Cohesive Communities –** Bringing people and communities together through music |
|  | **Creative Education** – Supporting learning in creative skills, especially for young people |
|  | **Technological Innovation –** Exploring new ways to make and experience music using technology |

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# How much money you can get and when you need to apply

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|  | You can ask us for **£75,000** to  **£100,000** for your project |
|  | You will need to tell us if you’re interested in applying by **Wednesday 15 January 2025** |
|  | Sometime in the **middle of February**, we will let you know if we want to hear more details about your project |
|  | If we do want more details from you, then you will receive mentorship on how to make the best application possible **until 2 May 2025**. Then we will have made a final decision. |

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Your project can run for up to 12 months between **June 2025** and **June 2026**

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# The Hub’s Values

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|  | There are 4 things that our hub values the most and we would love it if your application shows that you care about them too.  These 4 values are: |
|  | **Social Justice** which can mean different things to different people, but is about equity or fairness |
|  | **Collaboration** by building partnerships that connect music research and social justice |
|  | **Co-creation** which means designing projects together so everyone benefits equally |
|  | And by having an **outcomes-led approach**. This means making sure you learn from and measure the impact of all activities |

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# What you will need to do if you get the money

Each **Spoke Project** should share its findings in ways that are easy for the audience to understand.

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|  | You will need to send us updates about your progress. To do this we will want you to give us the following: |
|  | A report on how you have spent your money halfway through the project. Afterwards we will want a final budget report at the end. |
|  | A full report on your project’s work and what was learned. We have someone who will help you to do this |
|  | A summary of your findings. You will have assistance with this through our team at **Public Policy Southampton (PPS)** |

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|  | There will also be regular meetings to see how your project is doing including a celebration event in June 2026 |
|  | We want to help you make a real difference in the way Government creates policies |
|  | We will train all selected Spoke projects in how you can meet with and make an impact on policymakers |
|  | We have a team called **Public Policy Southampton (PPS)** who will be given the job of planning with you directly. The people you will work with are called **Policy Associates** |

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**What Policy Associates do:**

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|  | They will look at existing policies that relate to your project |
|  | They will help to run workshops with people who work on making policy so that they can understand what your project is doing to impact people |
|  | The type of Policymakers who will attend your workshop will depend on what your project focuses on. You might have someone from Arts Council England or the Department of Health and Social Care in your workshop |

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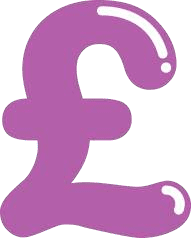
# Who can apply?

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|  | Remember, a Spoke project must be a team of an Academic and a Non-Academic.  The non-academic team can be made of one person, a charity, organisation or a company |
|  | The academic does not need to have a permanent contract with the University they work for but they will need to have a contract until **30 June 2026** |
|  | Any type of academic can apply as long as their project is about music and includes community partners |
|  | Your budget needs to be finished by **2 May,** which will be when you have done your full and final application |

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|  | You are not able to take part if you are currently connected to the University of Southampton or if the academic institution is outside of the UK |

# What you can and cannot pay for

Remember you can get funding between **£75,000** and **£100,000**

## 10% of your total budget can be allocated to overhead costs

We can cover **80%** of your academic partner costs

We can cover **100%** of costs for the non academic partner

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Funding can also cover travel but we’d love it more if you choose to travel in more sustainable ways. For example, taking trains instead of flying

Up to **£10,000** can be used for equipment costs

Costs can be used to share your projects results with others

We will not cover most website costs, but you can ask us if there is something you really need to make the project work

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# Why You Should Apply

We want you to apply if you have had a unique experience that has led you to want to make a change in the future

We do not want to define the words ‘**Social Justice**’ and the phrase **‘Lived Experience**’ as they can mean different things to different people

If there are different terms that you would prefer to use, then you can use them

When you run your project, it would be best that you follow a few rules:

Communicate openly with your participants

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You should have clear rules that allow people to feel safe enough to choose whether they want to take part in your project or not

You should pay your participants fairly for their time

Make sure you make risk assessments to make sure your project is running safely

Follow the Safeguarding policies of the University of Southampton and the policies of your Spoke project’s university. You can find our policy on this link: [https://www.southampton.ac.uk/~](https://www.southampton.ac.uk/~assets/doc/calendar/2122archive/2122%20Safeguarding%20Policy.pdf) [assets/doc/calendar/2122archive/](https://www.southampton.ac.uk/~assets/doc/calendar/2122archive/2122%20Safeguarding%20Policy.pdf) [2122%20Safeguarding%20Policy.](https://www.southampton.ac.uk/~assets/doc/calendar/2122archive/2122%20Safeguarding%20Policy.pdf) [pdf](https://www.southampton.ac.uk/~assets/doc/calendar/2122archive/2122%20Safeguarding%20Policy.pdf)

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# What to do if you do not have someone to team up with

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|  | You should find someone to partner with by mid December if you can. This way you can make your first application together by **15 January 2025** |
|  | If you need help, we are happy to try to connect you with a partner before the deadline |
|  | You have the opportunity to attend one of our online/in-person events to meet potential partners |
|  | You can also email the Project Team at [**CMESJ\_MusicPEHub@soton.a**](mailto:CMESJ_MusicPEHub@soton.ac.uk)[**c.uk**](mailto:CMESJ_MusicPEHub@soton.ac.uk)for more information. |

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# What Happens When you Apply

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| --- | --- |
|  | You can express your interest to get money to fund a spoke project using this Microsoft form.  This is the link to the English form [https://forms.office.com/e/nH0VsZ](https://forms.office.com/e/nH0VsZZQSb) [ZQSb](https://forms.office.com/e/nH0VsZZQSb)  *There is also a Welsh language form linked on our website* |
|  | After the middle of February we will choose which projects we want to hear more from and work with them to create full applications. The deadline for the next set of complete applications will be 2 May 2025 |
|  | The **Prioritisation and Selection Committee (PaSC)** will choose a balanced mix of projects. They will look for projects that: |

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|  | Cover different areas of the UK |
|  | Help communities |
|  | Have lasting impact |

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|  | Focus on areas with challenges |
|  | Match the Hub’s main themes  and values |

# What we think about data management and sharing information

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|  | **Data from funded projects will be shared** openly and responsibly |

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|  | We will protect **all personal data** according to the **Data Protection Act 2018** |
|  | The Hub’s results will be **open access** (free for anyone to view) |
|  | **Each spoke project** is responsible for its own ethics policies, but they must meet the University of Southampton’s ethics standards |

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|  | **Contact details** of people who join networking events will be securely stored |
|  | At the end of the project personal data from all applications will be deleted |
|  | As long as we get your permission, we will post photos from the events on our social media and websites. You can do this too |

# These events can help you apply

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|  | We will hold a webinar on Microsoft Teams which will be put on YouTube afterwards |

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|  | There will be a Q&A. But it will only be for the Microsoft Teams call. If you watch the YouTube version then you will not see this |
|  | You can sign up to the webinar here [https://tinyurl.com/CMESJHubWe](https://tinyurl.com/CMESJHubWebinar) [binar](https://tinyurl.com/CMESJHubWebinar) |

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| --- | --- |
|  | We will also run networking events in real life |
|  | One in Cardiff, Glasgow and Belfast |

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|  | Go to these events if you want to find an academic or community to partner with |
|  | Lunch and drinks will be provided |
|  | **If you need help attending then please email us at** [**CMESJ\_MusicPEHub@soton.a**](mailto:CMESJ_MusicPEHub@soton.ac.uk)[**c.uk**](mailto:CMESJ_MusicPEHub@soton.ac.uk) |
|  | **Especially if you need an extra ticket for an assistant, a British Sign Language interpreter or help with traveling** |